



Finance Officer Accounting

10 mth Part Time Position (0.6)

Council is seeking the services of a highly motivated individual to fulfil the role of Finance Officer Accounting, based in the Loxton Office for a period of 10 months whilst the current Officer is on maternity leave. Working within the Finance Department, the officer will provide services under relevant Local Government and Australian Accounting legislations.

The successful applicant will be able to demonstrate the following skills and attributes:

- Assist in the preparation of the Annual Budget and bi-monthly budget reviews and other financial related tasks
- Compilation of financial statements
- Reconcile and prepare returns for Australian Taxation office including Business Activity Statement, Fuel Tax Credit and Fringe Benefit Returns
- Tertiary qualifications in Business, Finance, Commerce or Accounting and / or experience in Local Government finance will be highly regarded.

Remuneration for this 0.6 part time position will be paid at either Level 4 or level 5 of the SA Municipal Salaried Officers Award (General Officer Stream) and Council's Enterprise Agreement depending on qualifications and experience.

Core values of the Council include being genuine, caring, listening, innovative, aiming for excellence and working as a united team. If you believe you have these values and the necessary skills, knowledge and experience to fulfil the requirements of this position we look forward to hearing about them in your application.

The full list of key responsibilities, qualifications, knowledge and experience for this position are listed in the Job and Person Specification which can be obtained on Council's website www.loxtonwaikerie.sa.gov.au or by contacting the Human Resources Officer on 8541 0700.

SUBMITTING YOUR APPLICATION

Applicants must submit a resume' and cover letter addressing the Job and Person Specification when applying for this position. All applications must be submitted online via Council's email address council@lwdc.sa.gov.au

Further enquiries regarding the position may be obtained by contacting the Chief Finance Officer, Stacey Portolesi on 8584 8000 during business hours.

Applications will be received up to 12 noon on Friday 12 March 2021.

Interviews will be held in Loxton soon after the closing date.

*"The District Council of Loxton Waikerie
is an Equal Opportunity Employer
And supports a Child Safe Environment"*

David Beaton
Chief Executive Officer