District Council of
Loxton Waikerie

FLYING OF FLAGS POLICY

Responsible Officer/s	Executive Assistant Chief Executive Officer
Relevant Legislation / Documents	Local Government Act National Flag Protocols – Department of the Prime Minister and Cabinet
Adopted	17 July 2015
Reviewed	16 July 2025
Next Review	16 July 2029

A. Purpose

To specify the flags to be flown by the District Council of Loxton Waikerie.
This policy applies to the District Council of Loxton and Waikerie offices' flag poles.

B. Objective

To establish a consistent and respectful approach to the flying of flags in accordance with the Australian National Flag Protocols. This policy aims to ensure that the Australian National Flag and other flags are displayed in a manner that reflects national pride, cultural recognition, civic respect, and protocol obligations, while also acknowledging significant days of commemoration, celebration, and mourning.

C. Policy

1. Flying of Flags at Council

The Council flag poles are located at the following locations:

- East Terrace, Loxton and
- Strangman Road, Waikerie

The Loxton location has two flag poles and will fly the Australian flag on a daily basis. The second flag pole is able to fly the Australian, South Australian, Australian Aboriginal and Torres Strait Island flags – with the latter two as part of recognition arrangements from the Department of the Prime Minister and Cabinet.

The Waikerie location has one flag pole and flies the Australian flag only.

2. Flag Flying Guidelines

1. The Australian flag is treated with the respect and dignity it deserves.
2. Raised no earlier than first light and lowered no later than dusk.
3. Raised briskly and lowered with dignity

4. Flown aloft and free, as close to the top of the flag mast as possible and with the rope tightly secured and;
5. Illuminated if flown at night

3. Flying the Australian Aboriginal and Torres Strait Islander Flag

If there is only one flagpole available, the Australian Aboriginal Flag and the Torres Strait Islander Flag should not replace the Australian National Flag.

If there are two flagpoles available, it is at the discretion of the authority concerned to determine which flag should be flown with the Australian National Flag.

The Australian Aboriginal Flag and the Torres Strait Islander Flag should be flown on additional flagpoles, where available, next to or near the Australian National Flag

Days of commemoration on which the flying of the Australian National Flag and where appropriate, other flags, particularly encouraged by the Department of the Prime Minister and Cabinet unless known otherwise, these days are celebrated nationally.

- 26 January – Australia Day
- 13 February – Anniversary of the Apology to Members of the Stolen Generation
- 21 March – Harmony Day – celebrating Australia's success as a diverse society united as one family by a common set of values
- 27 May to 3 June – National Reconciliation Week – 27 May as the anniversary of the 1967 Referendum which successfully removed from the Constitution clauses that discriminated against Indigenous Australians and 3 June as the anniversary of the High Court decision in the Eddie Mabo land rights case of 1992.
- 24 October – United Nations Day

4. Flying of Flags at Half-Mast

Flags are flown in the half-mast position as a sign of mourning.

As per the Australian Flags Protocol; Flags in Loxton and Waikerie may be flown at half-mast on the death of a local citizen or on the day, of their funeral or memorial without direction from the Australian Government, approvals will be considered on notification from the family.

D. Availability

This Policy will be available for inspection at the Council Offices at Loxton or Waikerie during ordinary business hours at no charge.

Copies of this Policy will also be available from Councils website: www.loxtonwaikerie.sa.gov.au or postal copies may be obtained from the Council Office free of charge.

This policy will be available in Council's Electronic Document Management System (Content Manager).

E. Document history and version control

Date	Version	Authorisation	Amendment Details
17/07/2015	1	Council	Adopted
14/12/2022	2	Council meeting held 14 December 2022	Updated the Flying of Flags at Council Added policy items Flag flying guidelines and Flying the Australian Aboriginal and Torres Strait Islander Flag Add reference Department of the Prime Minister and Cabinet – Flag Protocols
16/07/2025	3	Council Meeting held 16 July 2025	Inclusion of 4. – Flying of the Australian National Flag at half mast for local citizens. Objective included as required by new template.